

**St. Frances Cabrini
Partners in Education (PIE) Program**

Goals

1. Increase volunteerism at SFC throughout all families.
2. Help to control tuition cost.
3. Build a tighter partnership between school and families

Highlights of Program

- All families are required to complete 12 hours of volunteer service in the 2011-12 school year. Single parent families are required to complete 6 hours for 2011-12.
- The school year runs from June 1 to May 31
- Parents will return volunteer hours in Thursday folders. The volunteer coordinator will log the hours at the end of the month.
- The SFC website will have a list of volunteer opportunities. The website will also have volunteer logs for parents to download.

Timeline

1. July: Review program and make corrections
2. August: Formally present and approve program at School Committee mtg
Update handbook
Get information on website
Have information at school open house (back to school picnic)
Email parent letter
3. September: Present the program to school families at the back to school parent meeting

August, 2011

Dear St Frances Cabrini School Families,

The administration and School Committee strongly believes that parent involvement and participation in school activities is not only a means to show our support for the faculty and the school, but is absolutely necessary in order to maintain and expand many of the academic and extracurricular services offered by the school to our children. Therefore, the Partners in Education (PIE) program has been established. Under this program, the parents or legal guardians of each family registered at St. Frances Cabrini School are required to complete 12 hours of combined volunteer services during the 2011-12 academic year. Three of these hours come from the required recess supervision. A list of other of volunteer opportunities will be listed on the school's website. Volunteer log sheets will also be available on the website and can be returned in the Thursday green folders.

If, however, you are unable to participate, you may choose to buy out of the commitment for \$25 per hour or \$300 per family annually. If you choose to buy out, you must submit a PIE log sheet with your payment. If a family situation makes completing PIE hours impossible, please make an appointment to discuss this with Mr. Quinn, who has the discretion to excuse families from the PIE requirement.

Please note that all volunteers coming in contact with students are required by the Milwaukee Diocese to complete a VIRTUS child safety training course. To register for an upcoming VIRTUS class entitled "Protecting God's Children," please go to www.VIRTUS.org. If you have previously taken this course, you do not need to retake it.

Please keep in mind, the goal of the program is not to create an additional burden on families, but rather to assist the school, the faculty and the students as we all strive to give our children the best education possible. Thank you for your consideration and understanding.

Sincerely,

**St. Frances Cabrini Partners in Education
Log Sheet
2011-2012**

Please use this form to keep track of your volunteer hours.
Log sheets can be returned to the school office in the green Thursday folders.

Family Name:

(Please print)

Your Student's Name/s:

(Please print)

Volunteer Date	Contact Person	Hours
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total Hours _____

Thank you for volunteering!

**Partners in Education (PIE)
Volunteer Opportunities**

In School Opportunities

Library Helper
Lunchroom Supervision
Recess Supervision
Classroom Helper
Field Day Helper
Chaperone
Morning Drop off Supervision
School Environment
School Activity Set-up
Office Helper

Parish Opportunities

Mass Greeter
Liturgical Ministries
Communion Minister
Usher
Offertory Helper
Choir
Church Office Helper
Groundskeeper Help
Children's Liturgy of the Word

After School Opportunities

Drama Club Supervisor
Forensics Coach
Auction Committee Helper
Auction Set-up
Auction Helper (Night of Event)
Auction Take Down
Auction Class Project
Market Day
Alumni Organization Helper
New Family Welcome Committee
Newspaper
Yearbook
Concessions at Sporting Event
Bowling Supervisor
8th Grade Luncheon

Some volunteer activities require more time and effort. The following list will meet the volunteer time requirements (excluding the 3 recess supervisions).

In School Opportunities

Lunch Room Supervision Coordinator
Recess Supervision Coordinator
Field Day Coordinator
Room Parent
Drop Off Supervision Coordinator
School Environment Coordinator
Cabrini Teacher

Parish Opportunities

Mass Greeter Coordinator
Religious Education Teacher
Mission Trip Chaperone
Parish Committee Member

After School Opportunities

Volunteer Coordinator
Basketball Coach
Volleyball Coach
Drama Club Coordinator
Forensics Coordinator
Boxtop / Soup Label Coordinator
Boy/Girl Scout Leader
Auction Committee Member
Market Day Coordinator
Website Coordinator
Alumni Organization Coordinator
Golf Outing Coordinator
Newspaper Coordinator
Yearbook Coordinator
School Committee Member
Cheerleading Coordinator
8th Grade Retreat Chaperone
8th Grade Video

This list is not all-inclusive, if you have another idea for volunteer hours feel free to discuss it with Mr. Quinn.